

COMMISSION MEETING MINUTES
December 18, 2012

The Board of Davis County Commissioners met in room 303 of the Davis County Administration Building, Farmington, Utah on December 18 at 10:00 a.m. Members present were Chairman P. Bret Millburn, Commissioner John Petroff Jr., Commissioner Louenda H. Downs, Clerk/Auditor Steve S Rawlings, Deputy Civil Attorney Neal Geddes, and Deputy Clerk/Auditor Linda May.

Tony Thompson, Davis County Planning Office, led the Pledge of Allegiance. All were invited to stand and join in.

Chairman Millburn announced this is our last meeting for 2012. Notice is hereby given that the Board of Davis County Commissioners will not hold commission meetings on December 25, 2012 and January 1, 2013 due to observance of the legal holidays.

Tony Thompson, Davis County Planning Office, presented agreement #2012-385 with Sign Pro. The company will fabricate and install certain signs and vinyl applications for glass walls and doors at the Davis County Administration Building and Headquarters Library. It is a payable of \$5,598.37. There have been some concerns and incidents with the public in determining where the doors are for entrance to each office. Commissioner Petroff made a motion to approve. Commissioner Downs seconded the motion. All voted aye. Document on file in the office of the Davis County Clerk/Auditor.

Mark Langston, Davis County Information Systems Director, presented the following two agreements:

Agreement #2012-386 with Comcast. The company will provide Business Class Internet for USU Ag Extension Offices and Bountiful/Davis Arts Foundation in the Davis County Memorial Courthouse. The accounts for the tenants will be managed and billed through Information Systems. The cost is \$116.95 monthly with a \$99.00 installation fee. The period of contract is twenty-four months. Commissioner Petroff made a motion to approve. Commissioner Downs seconded the motion. All voted aye. Document on file in the office of the Davis County Clerk/Auditor.

Agreement #2012-387 for Cache Valley Electric. The company will provide fiber cable and copper backbone to the Administration Building. The fiber is to by-pass the Memorial Courthouse. It is a payable of \$12,584.37. Commissioner Downs made a motion to approve. Commissioner Petroff seconded the motion. All voted aye. Document on file in the office of the Davis County Clerk/Auditor.

Chris Sanford, Davis County Library Director, presented the following four items:

Agreement #2012-388 with Midwest Office for an annual renewal for carpet maintenance at the Headquarters, South, North and Central Branch Libraries. It is a payable of \$19,178.64. Commissioner Downs made a motion to approve. Commissioner Petroff seconded the motion. All voted aye. Document on file in the office of the Davis County Clerk/Auditor.

Agreement #2012-389 with Diversified Flooring. It is the annual renewal for carpet maintenance at the Syracuse, Centerville, and Kaysville Branch Libraries. It is a payable of \$8,640.00. Commissioner Petroff made a motion to approve. Commissioner Downs seconded the motion. All voted aye. Document on file in the office of the Davis County Clerk/Auditor.

No
Commission
Meetings
12/25/12 or
1/1/13

Agreement
#2012-385
Sign Pro for
Signs and
Vinyl
Applications

Agreement
#2012-386
Comcast for
Internet
Services

Agreement
#2012-387
Cache Valley
Electric for
Services

Agreement
#2012-388
Midwest Office
for Carpet
Maintenance

Agreement
#2012-389
Diversified
Flooring for
Carpet
Maintenance

Agreement #2012-390
AAA Fire Safety & Alarm, Inc. for Fire Equipment

Agreement #2012-390 with AAA Fire Safety & Alarm, Inc. It is the annual renewal for fire equipment maintenance and monitoring at all of the Davis County Libraries. It is a payable of \$3,522.00. Commissioner Downs made a motion to approve. Commissioner Petroff seconded the motion. All voted aye. Document on file in the office of the Davis County Clerk/Auditor.

Agreement #2012-391
Stanley Security Solutions for Library Security

Agreement #2012-391 with Stanley Security Solutions for installation and monitoring fee for the security system at the Headquarters Library. It is a payable of \$275.00 for installation and \$34.00 monthly for monitoring fee. Commissioner Downs made a motion to approve. Commissioner Petroff seconded the motion. All voted aye. Document on file in the office of the Davis County Clerk/Auditor.

Agreements #2012-392 thru #2012-403 for Legal Defenders

Todd Utzinger, Davis County Public Defender, presented the following agreements for individuals to serve as legal defenders for indigent clients from January 1, 2013 through December 31, 2015:

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| Agreement #2012-392 | Ryan Bushell | \$82,224.00/annually |
| Agreement #2012-393 | Scott Wiggins | \$52,540.00/annually |
| Agreement #2012-394 | Todd Sessions | \$74,000.00/annually |
| Agreement #2012-395 | Don Redd | \$109,854.00/annually |
| Agreement #2012-396 | Matt Nebeker | \$69,257.00/annually |
| Agreement #2012-397 (1 Year/2013) | Erin Hill | \$64,000.00/annually |
| Agreement #2012-398 | Julie George | \$103,969.00/annually |
| Agreement #2012-399 | Richard Gallegos | \$88,580.00/annually |
| Agreement #2012-400 | Ronald Fujino | \$81,690.00/annually |
| Agreement #2012-401 | Michael Edwards | \$81,159.00/annually |
| Agreement #2012-402 | Mark Arrington | \$89,556.00/annually |
| Agreement #2012-403 | William Albright | \$109,854.00/annually |

Todd stated Matt Nebeker, Todd Sessions, and Don Redd have specific assignments to juvenile clients. Erin Hill is new this year for assignment to juvenile clients. Scott Wiggins handles appeals to the Utah Supreme Court. A contract with Sharon Sipes is also new and her contract (13 months) was signed at the end of November for juvenile services. Todd expressed appreciation to the Commission, Attorney’s Office, and Sheriff’s Office for their cooperation with public defenders.

Commissioner Petroff made a motion to approve. Commissioner Downs seconded the motion. All voted aye. Documents on file in the office of the Davis County Clerk/Auditor.

Commissioner Downs expressed thanks for the work done by Todd and his leadership.

Chairman Millburn stated there has been a careful analysis done of the needs and office space will be provided in the Memorial Courthouse for legal defenders.

Agreement #2012-404
Straight Up General Contractors to Remove Dynamometers

Lewis Garrett, Davis County Health Director, presented agreement #2012-404 with Straight Up General Contractors. It is for removal of two dynamometers at the Davis County Testing Facility. The two are set down in the ground and special expertise and equipment is needed for the removal. There is no charge to the county for removal and the company will take the dynamometers for the value of scrap metal. Commissioner Downs made a motion to approve. Commissioner Petroff seconded the motion. All voted aye. Document on file in the office of the Davis County Clerk/Auditor.

Greg Johnson, Davis County Planning Office, presented five agreements with entities to receive Social Services Block Grant (SSBG) funds. The sub-grantee’s contribute is a 25% match. The contract period is July 1, 2012 through June 30, 2013 for services to Davis County residents for the following agencies:

Agreement #2012-405
Family

Agreement #2012-405 with Family Connection Center, Inc. for the Employment Self-Sufficiency Program. It is a receivable of \$5,522.00. Commissioner Downs made a motion to approve. Commissioner

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| Connection Center, Inc. for SSBG Funds | Petroff seconded the motion. All voted aye. Document on file in the office of the Davis County Clerk/Auditor. |
| Agreement #2012-406 Family Connection, Inc. for SSBG Funds | Agreement #2012-406 with Family Connection Center, Inc. for the Parent Education Program. It is a receivable of \$33,382.00. Commissioner Petroff made a motion to approve. Commissioner Downs seconded the motion. All voted aye. Document on file in the office of the Davis County Clerk/Auditor. |
| Agreement #2012-407 Bountiful Community Food Pantry for SSBG Funds | Agreement #2012-407 with Bountiful Community Food Pantry for case management services. It is a receivable of \$19,000.00. Commissioner Downs made a motion to approve. Commissioner Petroff seconded the motion. All voted aye. Document on file in the office of the Davis County Clerk/Auditor. |
| Agreement #2012-408 Prevent Child Abuse, Utah for SSBG Funds | Agreement #2012-408 with Prevent Child Abuse, Utah for staff salaries and benefits for a program that improves classroom instruction to students and trains faculty members in abuse prevention in Davis District schools most at risk, primarily Title 1 schools. It is a receivable of \$25,000.00. Commissioner Downs made a motion to approve. Commissioner Petroff seconded the motion. All voted aye. Document on file in the office of the Davis County Clerk/Auditor. |
| Agreement #2012-409 UT Legal Services, Inc for SSBG Funds | Agreement #2012-409 with Utah Legal Services, Inc. for staff salaries and benefits for a program that provides legal advice and representation to victims of domestic violence living in Davis County. It is a receivable of \$10,000.00. Commissioner Downs made a motion to approve. Commissioner Petroff seconded the motion. All voted aye. Document on file in the office of the Davis County Clerk/Auditor. |
| | Chairman Millburn expressed concern of being six months into the cycle before agencies are receiving SSBG funds. Greg stated that due to staff issues at the State of Utah level the County did not receive finally approval of funds until November. Commissioner Millburn asked if these are all. Greg stated there will be other contracts to be presented at the January 8 commission meeting. |
| | Steve Rawlings, Davis County Clerk/Auditor, stated his office has been researching SSBG a bit and we have some ideas on working with the State and the Commissioners. It may put us in a position where we could keep monthly funding going on an advance basis and reconcile when we get the numbers back from the State and then make adjustments the following year. I think that would be a way to accomplish what you are talking about. |
| | Kevin Fielding, Davis County Sheriff’s Office, presented the following four items: |
| Amendment #2010-48D Trinity Services Group, Inc. for Meal Pricing for Jail Inmates | Amendment #2010-48D with Trinity Services Group, Inc (formerly Compass Group). It is the FY 2013 meal price scale for Davis County jail inmates. It follows the consumer pricing index. Commissioner Downs made a motion to approve. Commissioner Petroff seconded the motion. All voted aye. Document on file in the office of the Davis County Clerk/Auditor. |
| Agreement #2012-410 UT Comm. On Criminal & Juvenile Justice for Funds for K9 | Agreement #2012-410 with Utah Commission on Criminal and Juvenile Justice for grant funds in the amount of \$5,000.00. The funds will be used for K9 supplies. Commissioner Petroff made a motion to approve. Commissioner Downs seconded the motion. All voted aye. Document on file in the office of the Davis County Clerk/Auditor. |
| Agreement #2012-411 UT Dept of Corrections for Funding of Maintenance Etc for Adult Probation & Parole Site | Agreement #2012-411 with the Utah Department of Corrections. It is a receivable of \$25,149.12 for providing routine preventative maintenance of mechanical, electrical, fire alarm, air conditioning, temperature control, plumbing systems, locks, windows and doors for the Department of Corrections, Adult probation and Parole. It is the leased premises at 883 West Clark Lane, Farmington, Utah for the area on the second floor of the Work Center. The contract period is October 1, 2012 – June 30, 2013. It also provides back pay for listed services from October 2010 to September of 2012 (one-time payment of \$18,299.13 included in the |

receivable). Commissioner Downs made a motion to approve. Commissioner Petroff seconded the motion. All voted aye. Document on file in the office of the Davis County Clerk/Auditor.

Agreement #2012-412 UT
Dept of Homeland Security
Articles of Agreement

Agreement #2012-412 with the Utah Department of Homeland Security. These Articles of Agreement are required for the Sheriff’s Office to remain eligible for federal grant funds for FY 2012 Homeland Security Grant Program. Commissioner Petroff made a motion to approve. Commissioner Downs seconded the motion. All voted aye. Document on file in the office of the Davis County Clerk/Auditor.

Agreement #2012-413 Art Purchases

Commissioner Downs presented agreement #2012-413 for the purchase of art work from various artists. It is a payable of \$15,892.00 for eight pieces. This is a one time opportunity for Davis County. Commissioner Petroff made a motion to approve. Commissioner Downs seconded the motion. All voted aye. Document on file in the office of the Davis County Clerk/Auditor.

Summary List #2012-414 for Rental of Legacy Events Center Facilities

Chairman Millburn presented the summary list #2012-414 for the rental of various Legacy Events Center facilities for the following:

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|------------------------|-------------------------|
| Annetta Dickamore | Rasmussen Winter Riding |
| DFC Wara | Stevens Training |
| Kent Winter Riding | Silvia Stevenson |
| Kev’s Xmas Party | Talamantez Practice |
| Legacy Mid-Night Run | Utah Pigeon Club |
| McKnight Winter Riding | Utah VHF Society |
| Deanna Morris | UTPA |
| Obedience Dog Training | |

Commissioner Petroff made a motion to approve. Commissioner Downs seconded the motion. All voted aye. Document on file in the office of the Davis County Clerk/Auditor.

Notice of Annual Meeting Schedule

Chairman Millburn announced the proposed Notice of Annual Meeting Schedule for the Board of Davis County Commissioners:

Public notice is hereby given that during the year 2013, the annual meeting schedule of the Board of County Commissioners of Davis County will be as follows:

Regular meetings of the Board will be held in Room 303 in the Davis County Administration Building, 61 South Main., Farmington, Utah on Tuesday of each week at 10:00 a.m. or as soon thereafter as practical; provided, however, that the regular meeting may be canceled, postponed, or rescheduled upon a majority vote of the Board as the public business requires and the Board deems appropriate. If any meeting falls on a legal holiday, the meeting may be held at the same hour and place on the following day.

Commissioner Petroff made a motion to approve. Commissioner Downs seconded the motion. The notice will be published in the newspaper and on the State website.

Rotation of Chair and Vice Chair of Commission

Chairman Millburn stated that each year the rotation of the Chair and Vice-Chair of the Davis County Commission occurs. Chairman Millburn made a motion for Vice Chair John Petroff to serve as Chairman for 2013 according to previous resolution (#2007-382) and for Commissioner Downs to serve as Vice-Chair for the year 2013. Commissioner Downs seconded the motions. All voted aye.

Commissioner Downs made a motion to convene as the Board of Equalization. Commissioner Petroff seconded the motion. All voted aye.

Property Tax Register Approved

Dale Peterson, Davis County Tax Administration Director, presented the property tax register. The register reflects 13 appeals for approval, 2 dismissed, and 4 corrections. Commissioner Downs made a motion to approve. Commissioner Petroff seconded the motion. All voted aye. Dale stated there are 113 remaining. There are 57 for which letters have been sent and we are waiting for the statutory time to pass, 6 are really actively being worked and 40 are scheduled for hearings. The commissioners thanked Dale and his staff for all their timely work and efforts.

Check
Registers
Approved

Commissioner Petroff made a motion to reconvene the regular commission meeting. Commissioner Downs seconded the motion. All voted aye.

Check registers as prepared by the Davis County Clerk/Auditor were approved with a motion from Commissioner Downs. Commissioner Petroff seconded the motion. All voted aye. Document on file in the office of the Davis County Clerk/Auditor.

Commission Comments:

Commissioner Petroff stated that last Friday was a hard day for everyone. We were at a meeting with the Davis Area Convention and Visitor’s Bureau and was having heated discussion about tourism and the conference center. At noon we went to lunch and heard about the shootings at Newtown, Connecticut. It puts things in perspective as to what is really important. It would be nice if we could help solve problems before a person picks up a gun. It has been a tough weekend. We know there is a Greater Power. Maybe someday we will understand.

Commissioner Millburn echoed the comments. Our hearts and prayers go out to those impacted in Connecticut and across the nation. Many communities are dealing with a variety of issues. Hopefully as a country we can address the issues and get the help for individuals as needed. I think there are a variety of focuses and roles we can play. I appreciate having been able to serve as Chairman this year and to work with Commissioner Downs and Commissioner Petroff. It has been an eventful year. Each Department Head and Elected Official has worked very hard. We appreciate all the employees. We look forward to 2013. A very Merry Christmas and Happy New Year to all.

Steve Rawlings, Davis County Clerk/Auditor said that last night he was with grandkids. It is important to give a lot of love and hugs. We know life is precious.

Neal Geddes, Davis County Attorney’s Office, stated he feels Davis County is a wonderful place to play, work, and live.

Meeting adjourned.